

Acceptable Documents

As part of Mersey Medical Services Limited's fit & proper person's recruitment checks you are required to undertake an Enhanced Disclosure & Barring Service Check. Mersey Medical Services Limited cannot accept a DBS issued by another company nor a DBS on the update service due to contractual stipulations.

- All documents provided must be valid, current and original copies.
- Photocopies will **not** be accepted.
- Printed documents from the internet will **not** be accepted
- Your current address must cross-match on all documents provided, where appropriate
- Your recruitment process will be delayed if you fail to present the correct documents should you succeed at interview

For further details please visit [DBS Identity Check](#)

Route 1

You must be able to show one document from Group 1 and two documents from either Group 1, Group 2a or Group 2b

Route 2

You must be able to show one document from Group 2a and two documents from either Group 2a or Group 2b

Route 3

You must be able to show a full birth certificate that details your parent's names, one document from Group 2a and three further documents from Group 2a or Group 2b

Please read on for the acceptable documents

Group 1	Group 2a	Group 2b
• Adoption certificate • Biometric residence permit • Current driving licence photocard (full or provisional) • Full birth certificate – with parent’s names • passport	• Current driving licence (full or provisional) - paper version • Current driving licence photocard (full or provisional) • Firearms licence • Full birth certificate – with parent’s names • HM Forces ID card • Immigration document, visa, or work permit • Marriage/civil partnership certificate	• Bank or building society account opening confirmation letter* • Bank or building society statement* • Benefit statement, e.g., Child Benefit, pension* • Cards carrying the PASS accreditation logo • Central or local government, government agency, or local council document giving entitlement, e.g; from the Department for Work and Pensions, the Employment Service, HMRC* • Council Tax statement** • Credit card statement* • EEA National ID card • Financial statement, e.g., pension ** • Irish Passport Card • Letter from head teacher or college principal • Letter of sponsorship from future employment provider • Mortgage statement ** • P45 or P60 statement** • Utility bill – mobile phone bills not acceptable)*

*- Issued in the last 3 months

** - issued in the last 12 months